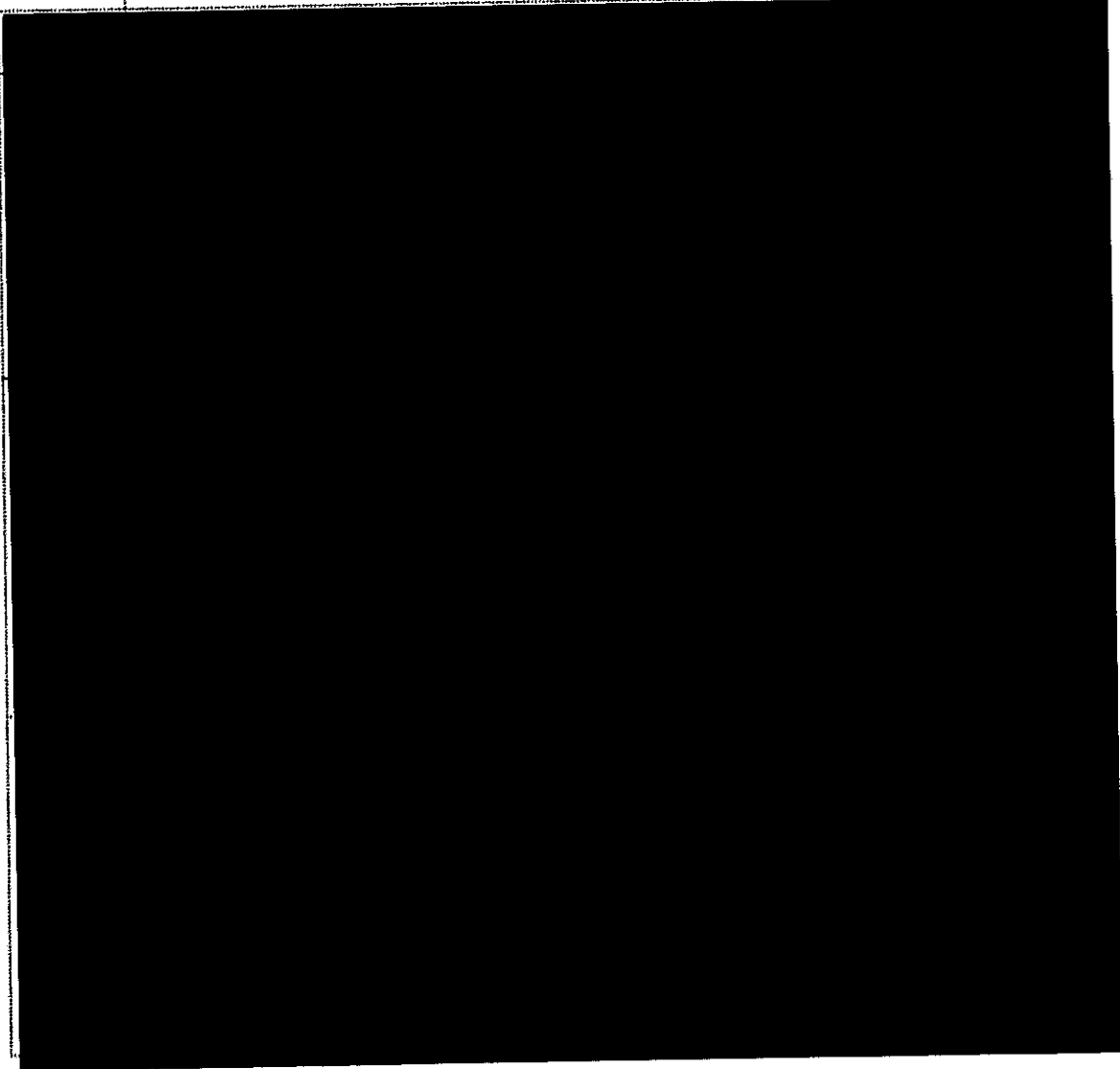


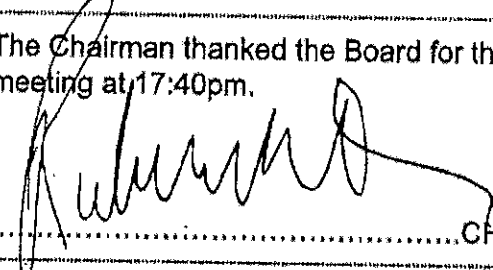
<p>Date/Time Friday 1st May 2020 14:15 - 17:40</p>	<p>Venue By Google Hangout/Telephone Link</p>
<p>In attendance: Richard Wearmouth Jeff Reid John Woodman Chris Sayers Martin Knowles Ian Swithenbank Guy Renner-Thompson</p> <p>Present: Ken Dunbar Robin Earl Collin Dickson Pat Walker Juliemma McLoughlin Kim Grant (Minutes)</p> <p>Part: Duncan Bowman Paul Littlefair</p> <p>Apologies: Daljit Lally Malcolm Robinson</p>	<p>Chair</p> <p>Advance Northumberland Managing Director Advance Northumberland Chief Operating Officer Advance Northumberland Chief Finance Officer Advance Northumberland Governance & Performance Manager NCC Executive Director of Regeneration, Commercial & Economy</p> <p>Advance Northumberland Development Director Advance Northumberland Project Director, Commercial & Infrastructure</p> <p>NCC Chief Executive</p>

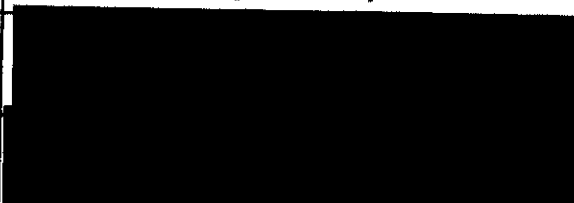
1.0	Welcome and Introductions
1.1	The Chair welcomed the attendees and declared the meeting quorate.
2.0	Apologies for Absence
2.1	The Chair reported that there had been apologies for absence from Daljit Lally.
2.2	The Chair informed the Board of the appointment of Guy Renner-Thompson to the Board and welcomed him to the meeting.
3.0	Declarations of Interest
3.1	There were no declarations of interest.
4.0	Minutes of the Previous Meetings
4.1	The minutes of the previous meeting held on the 14th April 2020 were REVIEWED and AGREED with the following amendment; <ul style="list-style-type: none"> • Point 6.1 to read "Core Financial Controls audit received limited assurance" rather than "Finance" audit.
4.2	Actions from the 14th April 2020 Board Meeting
4.2.1	[REDACTED]
4.2.2	Detailed recovery plan: Report on the agenda for the Board meeting on 1st May (background plan would be presented and retained on the Directors Google drive).
4.2.3	CQ report: Report on the agenda for the Board meeting on 1 May.
4.2.4	[REDACTED]
4.2.5	[REDACTED] letter and response from our lawyers were provided to the Board. There was no further update at this point as there had been no further communication [REDACTED]
4.2.6	Minutes issued from Special Board Meeting: Chair to action in conjunction with the Company Secretary.
4.2.7	Audit Committee Development Team presentation: Slide pack to be shared with the Board. This had been actioned and was available on the Directors Google drive.

4.2.8	
4.2.9	Projects Document to be forwarded to Board when complete: This was now on the Directors Google Drive.
4.2.10	
4.2.11	
4.2.12	
4.2.13	Update to be provided as to how other developers are open/restarting: Current evidence suggested that where work was possible through physical distancing (such as groundworks), this was being done (as we are at Wooler). Also where construction type can support physical distancing (large cladding panels). Others who are working either have RPE and PPE and other precautionary measures.
4.2.14	Board request as to whether [redacted] could switch to local labour: This was actively being addressed.
4.2.15	Board requested a summary on how development could be brought back on [redacted] This will be the subject of a report that would be tabled following a meeting with the contractor today.
4.2.16	The NCC Shareholder representative advised that funding may be available from central government and it was agreed that in addition to the LEP and NCC, approaches should be made to Government: Our initial assessment was that we would be unable to access any funding, though discussions were continuing with NCC and the LEP to target all possible fundings sources and to lobby central government/NoT for further funding from central government.
4.2.17	Cashflow reports to be submitted at each Board meeting: This was being done and was also being submitted to NCC.

5.0	Matters Arising
5.1	There were no further matters arising.
6.0	Ratification of Board Decisions made Electronically
6.1	The following electronic decision was ratified by Board; <ul style="list-style-type: none">• The appointment of Guy Renner-Thompson to the Board.
7.0	Summary of use of Power of Attorney since last Board meeting
7.1	The Chief Operating Officer presented the summary paper which gave the Board details of the use of Power of Attorney since the last Board meeting.
	Part 2 - Confidential Items
8.0	Performance Updates



	week. These are being scrutinised and a the update report will be provided virtually
11.2	Board Training
11.2.1	The Managing Director asked that it be minuted that Board training had taken place earlier that day which touched on areas such as corporate manslaughter etc.
11.3	The Chairman thanked the Board for their attendance and closed the meeting at 17:40pm. CHAIRMAN

Summary of Actions	
Outstanding Minutes from Previous Meeting	Minutes issued from Special Board Meeting: Chairman to action in conjunction with the Company Secretary.
	
Finance	
H&S	Confirmation of HSE notification requirements regarding COVID19 return to work plans to be circulated.
PID Update Report	Include on NCC Shareholder meeting agenda to ensure clarity of status.
COVID19 Recovery Plan	<ul style="list-style-type: none"> • Completed Recovery Plan to be dropped into the Director's Google Docs folder. • Piece of work to be done in relation to the future of retail, report to future Board on thoughts and information from the market. • Come back to the Board with thoughts and scenarios of what the future may look like for housing in terms of design, carbon movement etc. • Come back to the Board with

	information on how we look at housing projects post lockdown e.g. PPE, supplier issues etc.
Project Approval - CQ	
Other Approvals - Valuations	K Dunbar to look at whether what is currently planned for sites is still the right thing to be doing in the current climate.
Other Approvals - Disposals	
AOB	